

County	Contact/link
Alameda	Requests for individual child welfare records must be submitted directly to the Social Services Agency, Department of Children and Family Services (DCFS) Records Department. They can be reached during business hours at (510) 268-2740 or <a href="mailto:DCFSCountyRecords@acgov.org">DCFSCountyRecords@acgov.org</a>
Alpine	No contact provided – Hotline number (530) 694-2235
Amador	The public can call the generic office line (209-223-6550) and ask for Angie Richards or Mikey Habbestad.
Butte	Requests can be emailed to: <a href="mailto:contactdess@buttecounty.net">contactdess@buttecounty.net</a>  Walk-ins: <a href="#">765 East Avenue Suite 120</a> <a href="#">Chico, CA 95926</a> Or <a href="#">78 Table Mountain Boulevard</a> <a href="#">Oroville, CA 95965</a>  Mailing address: PO Box 1649 Oroville CA 95965
Calaveras	No contact provided – Hotline number 1-800-499-3030
Colusa	Call or send email to: Donna Dennis 530.458.0290 <a href="mailto:Donna.Dennis@countyofcolusaca.gov">Donna.Dennis@countyofcolusaca.gov</a>
Contra Costa	<b>Contra Costa County, Children &amp; Family Services, Discovery/Records Unit</b> <b>Telephone: 925-655-4045</b>
Del Norte	No contact provided – Hotline number (707) 464-3191
El Dorado	<a href="mailto:cps.clerical@edcgov.us">cps.clerical@edcgov.us</a> (530) 642-7100
Fresno	Vincent Segura 559-600-6792
Glenn	No contact provided – Hotline number (530) 934-1429
Humboldt	Below is a link to Humboldt County website that has information about making 827 records requests for Humboldt County.  <a href="https://humboldt.gov/3495/Requesting-CWS-Records#:~:text=You%20can%20also%20call%20the,and%20they%20will%20assist%20you.">https://humboldt.gov/3495/Requesting-CWS-Records#:~:text=You%20can%20also%20call%20the,and%20they%20will%20assist%20you.</a>  The best phone number is 707-388-6600. We have a few different staff that handle this so the caller just needs to say they want to make a “Records Request” and they’ll be assisted.
Imperial	<b>Julieta Figueroa</b> <b>Staff Services Analyst III</b> <b>Phone: 760-337-7410</b> <a href="mailto:julietafigueroa@co.imperial.ca.us">julietafigueroa@co.imperial.ca.us</a>
Inyo	No contact provided – Hotline number 1-866-872-9511
Kern	To obtain court records, complete a request for <a href="#">CPS records form</a> . Return the Request for CPS Records form to Kern County Department of Human Services Attention: Caseload 2261 PO box 511 Bakersfield, Ca 93302
Kings	No contact provided – Hotline number (559) 852-2000
Lake	No contact provided – Hotline number 1-800-386-4090
Lassen	No contact provided – Hotline number (530) 251-8277
Los Angeles	<a href="https://dcfs.lacounty.gov/parents/court-proceedings/case-records/">https://dcfs.lacounty.gov/parents/court-proceedings/case-records/</a>

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Madera	Records requests received for Madera Co. can be submitted to <a href="mailto:DSSDeputyDirectors@maderacounty.com">DSSDeputyDirectors@maderacounty.com</a> .
Marin	<a href="mailto:hhscfsrecords@marincounty.gov">hhscfsrecords@marincounty.gov</a>
Mariposa	No contact provided – Hotline number (209) 742-0900
Mendocino	No contact provided – Hotline number 1-866-236-0368
Merced	Send email, subject line CPS record request to <a href="mailto:hsawebmaster@hsa.co.merced.ca.us">hsawebmaster@hsa.co.merced.ca.us</a>
Modoc	No contact provided – Hotline number 1-888-845-0920
Mono	No contact provided – Hotline number 1-800-340-5411
Monterey	<p>If you believe you are an authorized individual, please submit a request by either visiting the Department of Social Services located at 1000 S. Main Street, Suite 206, Salinas CA 93901 or by email: <a href="mailto:501-FCS-Informational-Requests@CountyofMonterey.gov">501-FCS-Informational-Requests@CountyofMonterey.gov</a>. You must request form CO 714-FCS Request for Intake Referrals/Investigation Records.</p> <p>Proof of identity will be required. You may call also contact 1-831-755-4475 for additional information.</p>
Napa	No contact provided – Hotline number 1-800-464-4216
Nevada	No contact provided – Hotline number 1-888-456-9380
Orange	<p>Email: <a href="mailto:ssacustodianofrecordsinbox@ssa.ocgov.com">ssacustodianofrecordsinbox@ssa.ocgov.com</a>  Phone: 714-541-7722  Website: <a href="https://ssa.ocgov.com/page/social-services-agency-custodian-records">https://ssa.ocgov.com/page/social-services-agency-custodian-records</a></p>
Placer	<p>Records Line is (530) 886-5444 and the email is <a href="mailto:hscsoc@placer.ca.gov">hscsoc@placer.ca.gov</a></p> <p><a href="https://www.placer.ca.gov/6356/Requesting-Child-Welfare-Services-CWS-Re">https://www.placer.ca.gov/6356/Requesting-Child-Welfare-Services-CWS-Re</a></p>
Plumas	No contact provided – Hotline number (530) 283-6350
Riverside	To obtain copies of records contact the Custodian of Records at 951-358-3778 or submit inquiry via fax at 951-358-7475.
Sacramento	<p>Please go to this link to access the record request form JCE-014:  <a href="https://dcfas.saccounty.gov/CPS/Pages/Requesting-CPS-Records.aspx">https://dcfas.saccounty.gov/CPS/Pages/Requesting-CPS-Records.aspx</a></p>
San Benito	831-636-4190
San Bernardino	<p><b>Records Requests</b>  Email requests to: <a href="#">CFS Records Request</a></p>
San Diego	<p><a href="https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/cs/foster_care_services_committee/documents/How_to_request_records_FINAL_(4).pdf">https://www.sandiegocounty.gov/content/dam/sdc/hhsa/programs/cs/foster_care_services_committee/documents/How_to_request_records_FINAL_(4).pdf</a></p> <p>Legal Services Unit: (858) 616-5950.</p>
San Francisco	You can make a request for public records by emailing the Human Services Agency's Sunshine Ordinance Coordinator at <a href="mailto:hsasunshine@sfgov.org">hsasunshine@sfgov.org</a> .
San Joaquin	209-468-1330 reception
San Luis Obispo	<p><a href="mailto:ss_cwsrecordrequest@co.slo.ca.us">ss_cwsrecordrequest@co.slo.ca.us</a>  (805) 781-1883</p>
San Mateo	No contact provided – Hotline number 1-800-632-4615
Santa Barbara	No contact provided – Hotline number 1-800-367-0166
Santa Clara	<p>Custodian of Records  To request confidential records (408) 501-6899</p>
Santa Cruz	No contact provided – Hotline number 1-877-505-3299
Shasta	Contact the general line for Health and Human Services, at 530-229-8400. Go through the prompts to get to Child Welfare Services. Requests can also be made in person with a valid ID at 1313 Yuba Street.
Sierra	No contact provided – Hotline number (530) 289-3720

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Siskiyou	<p>Any requests for personal juvenile records allowable under the WIC code that originated in Siskiyou County should be sent to the following email with subject line CPS record request:</p> <p><a href="mailto:cps@co.siskiyou.ca.us">cps@co.siskiyou.ca.us</a></p>
Solano	707-784-8791 main line – ask to request records
Sonoma	Please call front desk at 707.565.4300 to fill out a request form.
Stanislaus	No contact provided – Hotline number 1-800-558-3665
Sutter	<p>In person through the office located at 1531-A Butte House Road, Yuba City Ca, 95993. There, clients will be provided a records request form and a copy of their photo ID will be requested.</p> <p>Requests from County staff via email or fax, on a county letterhead, including copy of county badge or ID</p> <p><a href="mailto:npannell@co.sutter.ca.us">npannell@co.sutter.ca.us</a> (530)822-7384 Fax</p>
Tehama	<p>Requests can be faxed to: 530-527-7642 or emailed directly to Child Welfare Services Supervisor Lisa Heredia (<a href="mailto:lheredia@tcdss.org">lheredia@tcdss.org</a>) or County Counsel Ben Ramsey (Ben Ramsey <a href="mailto:BenRamsey@tcdss.org">BenRamsey@tcdss.org</a>)</p>
Trinity	No contact provided – Hotline number 1-800-851-5658
Tulare	Send email to: <a href="mailto:Complianceofficer@tularecounty.ca.gov">Complianceofficer@tularecounty.ca.gov</a>
Tuolumne	<a href="mailto:socialservices@tuolumnecounty.ca.gov">socialservices@tuolumnecounty.ca.gov</a>
Ventura	No contact provided – Hotline number 1-805-654-3200
Yolo	<p><a href="mailto:Kathy.Redmond@yolocounty.gov">Kathy.Redmond@yolocounty.gov</a> (530) 661-2738</p>
Yuba	<p><a href="mailto:CAPS_legal_document_requests@co.yuba.ca.us">CAPS_legal_document_requests@co.yuba.ca.us</a> Requestors can also contact the main line at (530) 749-6311.</p>